

Band Director Information Packet

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Arrival Information

CHECK IN: Check in no later than **60** minutes before performance time. Your band-host will meet you upon arrival outside.

Check In Location:

Davies Center
77 Roosevelt Ave
Eau Claire, WI 54701

WARM UP: Your band will be escorted to the warmup location upon check in. You will be able to store instrument cases and extra equipment in a separate storage area following your student sessions. Bands will be escorted to the Performance Room 10 minutes prior to down beat.

PERFORMANCE: You will have a **30-minute** time slot with adjudicators. **This includes set up and tear down.** It is recommended that you perform 10- to 15-minutes of music followed by a 10 to 15-minute adjudication.

If a band chooses the competitive ensemble class, immediately following your performance/adjudication, your band will be escorted to a sight reading room.



Big Band - What to Bring

Provided	Not Provided
Music Stands (25)**	Auxiliary Percussion
Microphones (2)	Drum Sticks
Staging / Risers	Additional Piano
Piano or keyboard	Patch cords
Drum Set* ** Cymbals not included	Bass (Acoustic & Electric)
PA system	Guitar/Bass Amps

Combo - What to Bring

Provided	Not Provided
Music Stands (7)**	Drum Sticks
Drum Set* ** Cymbals not included	Additional Piano
Piano or keyboard	Patch cords
	Bass (Acoustic & Electric)
	Guitar/Bass Amps

Modern Band - What to Bring

Provided	Not Provided
Music Stands**	Drum Sticks
Drum Set* ** Cymbals not included	Additional Piano
Piano or keyboard	Patch cords
PA System	Bass (Acoustic & Electric)
2 Microphones for vocalists/soloists	Guitar/Bass Amps

*The Eau Claire Jazz Festival cannot guarantee specific specifications of each drum set. If a school would like to bring their own set, they are welcome to, but your time limit must be observed.

**Please let us know if you need additional music stands for your ensemble.

All provided equipment is available at performance sites only.

Sight Reading Rules

- No one may look at parts until the adjudicator gives instructions.
- Once musicians are set up, the director may look at the score for one minute. At the end of that minute, they can signal the band members that they may look at their parts. The director may go over parts with the members for four minutes, but no playing is to be done.
- At the end of the four minutes, the selection is to be played straight through without pause.

College, High School, and Middle School Big Band & Combo Winners

- A. Honor Band: Competitive schools in each class are eligible for this award, which is presented to the school with the highest overall averaged score awarded by the adjudicators.
- B. One Honor Band from each category will be invited to perform one number on one of the main stage concerts.
- Friday 4:30 Main Stage Concert, Ojibwe Ballroom in Davies Center
Middle School Big Band--directors will be notified of the winners via phone call or text during the Guest Artist master classes, so it is imperative to have your cell phone on and you must also provide us with a second phone number in case we cannot reach your primary phone.
 - Friday 7:30 Main Stage Concert, The Pablo at the Confluence
College Combo and Big Band
 - Saturday 4:30 Main Stage Concert, Ojibwe Room in Davies Center

- All combo, high school, and middle school directors of these three classes will be notified of the winners via phone call or text during the Guest Artist master classes, so it is imperative to have your cell phone on and you must also provide us with a second phone number in case we cannot reach your primary phone.
 - Saturday 7:00 Main Stage Concert, The Pablo Center at the Confluence
 - Class AA, A, B, C, D big bands, & AA/A & B/C/D combos
 - All big bands will have four minutes to perform one tune
 - All combos will have three minutes to perform one tune
- C. The schools with the highest score in their class will be announced at the 4:30 Main Stage Concert in Davies Center.

Awarding and Recognition

Please read below regarding the awarding process for both days. Each differs slightly so please be aware of those differences.

Friday, April 21st

All honor ensembles (winning competitive bands) will be announced at the 4:30pm Awards Ceremony. The ceremony will occur in the **Ojibwe Ballroom** at the Davies Center.

The following honor ensembles will perform at the 4:30 pm Awards Ceremony:

Middle School

The following winning ensembles will perform at the [Concert Series at 7:30pm](#):

College Combo
College Big Band

The concert will be held at the Pablo Center at the Confluence.

Groups performing at the Concert Series will be allotted one piece not exceeding 8 minutes.

Saturday, April 22nd

Groups performing at the Awards Ceremony will be notified by 4:00pm that day via text message.

All honor ensembles (winning competitive bands) will be announced at the 4:30pm Awards Ceremony. The ceremony will occur in the **Ojibwe Ballroom** at the Davies Center.

The following honor ensembles will perform at the 4:30 pm Awards Ceremony:

High School Combo
Class D Big Band

Groups performing at the Awards Ceremony will be allotted one piece not exceeding 8 minutes.

The following honor ensembles will perform at the [Concert Series at 7:30pm](#):

Class C Big Band
Class B Big Band
Class A Big Band
Class AA Big Band

The concert will be held at the Pablo Center at the Confluence.

Groups performing at the Concert Series will be allotted one piece not exceeding 8 minutes.

Complimentary Dinner

All ensembles selected to perform at the Concert Series at 7:30pm on Saturday will receive a complimentary dinner with UWEC Jazz I prior to the concert. The dinner will take place at the Davies Center from 5:30pm-6:30pm. More information will be given to the winning bands following the Awards Ceremony at 4:30pm.

Results / Adjudication Comments

Scores and adjudication comments will be emailed to ensemble directors a week after the performance. We are not able to offer specific ensemble scores or comments during the day of the festival. If you have any questions, please contact registration@eauclairejazz.com.

After your Performance, Store your stuff in Zorn Arena

After your performance, we highly encourage bands to take advantage of the many opportunities we present throughout the day. In order to prevent students from having to continually carry instruments with them, we offer an 'after-performance' storage area for all instruments, equipment, and more in Zorn Arena. Each school will have a designated location in the venue, with staffed security throughout the day ensuring its safety. Directions will be provided after your performance has concluded.

Festival Components

Masterclasses: On Friday and Saturday, we are pleased to offer 45 minute to 1 hour long Masterclasses presented by world-class performers and educators. Topics can range from "How to Play the Saxophone" to "Empowering Women in the Music Industry". There is truly something for everyone! All Masterclasses will take place on the campus of UW-Eau Claire between 10am and 4:30pm, with locations and times being announced in the near future. *All Masterclasses are free and open to the public.*

Jazz Crawl: On Friday evening from 6pm to 2am, downtown Eau Claire is transformed into a New York jazz scene. Here, you can explore over 30 exceptional music groups at a multitude of different venues (all-ages and 21+). This year, our groups will be featuring a variety of music styles including ragtime, blues, acoustic, and big band. Join over 3,000 people and enjoy this once a year celebration! Students are welcome to attend, with plenty of age appropriate venues to visit! Contact quentin.volk@eauclairejazz.com for more information and to order discounted wristbands for the event. *Not included in the registration fee.*

Concert Series: On Friday and Saturday at 7:30pm, our "Concert Series" occurs. It is our main headliner concert featuring our two guest artists, Diane Schuur and Donny McCaslin, backed by UW-Eau Claire Jazz I. Some of the winning honor bands from the day also perform each night (see "Awarding and Recognition"). The performance takes place at the Pablo Center at the Confluence. Student tickets are \$10 off regular priced tickets and can be purchased [here](#). *Not included in the registration fee.*

Hotel Options

We are pleased to partner with local hotels to offer discounted rates for all ensembles. To access the rates, please click on the link below. Group Code is **JAZ** for all accommodations. Call the hotel if you have problems reserving online:

[Holiday Inn Express and Suites West I-94](#)

[Staybridge Suites Eau Claire-Altoona](#)

[Holiday Inn Express & Suites Chippewa Falls](#)

[Candlewood Suites Eau Claire I-94](#)

[Holiday Inn South I-94](#)